



# SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

**Paonta Sahib, District Sirmour (H.P.)**

NAAC ACCREDITED 'B++' Grade Institution  
Estd. 1994

Email : [gcpaontasahib@gmail.com](mailto:gcpaontasahib@gmail.com)

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*Prospectus-2022-23*

## नोवल कोरोनावायरस (COVID-19)



— खुद रहें सुरक्षित, दूसरों को रखें सुरक्षित —  
क्या करें  क्या करें और क्या ना करें



बार-बार हाथ धोएं। जब आपके हाथ स्पष्ट रूप से गंदे न हों, तब भी अपने हाथों को अल्कोहल - आधारित हैंड सैनिटाइजर या साबुन और पानी से साफ करें।



छींकते और खांसते समय, अपना मुँह व नाक टिशू/स्माल से ढकें।



प्रयोग के तुरंत बाद टिशू को फिन्सी बंद डिब्बे में फेंक दें।



अगर आपको बुखार, खांसी और सांस लेने में कठिनाई है तो डॉक्टर से संपर्क करें। डॉक्टर से मिलने के दौरान अपने मुँह और नाक को ढकने के लिए मास्क/कपड़े का प्रयोग करें।



अगर आप में कोरोना वायरस के लक्षण हैं, तो कृपया राज्य हेल्पलाइन नंबर या स्वास्थ्य मंत्रालय की 24x7 हेल्पलाइन नंबर 011-23978046 पर कॉल करें।



भीड़-भाड़ वाली जगहों पर जाने से बचें।

Covid-19 Helpline Number : 104(Toll Free) State Control Room : 1070

### Emergency Helpline Numbers

1. National Emergency No. - 112
2. National Disaster Management Authority - 1078
3. Himachal Pradesh State Disaster Management Authority - 1070
4. District Disaster Management - 1077
5. Police - 100-01702-222522  
- 07650042322
6. Fire - 101-01702-222500
7. Ambulance - 108-102
8. Gudiya Helpline Number - 1515
9. Hoshiyar Singh Helpline Number - 1090
10. All India Anti-Ragging Helpline - 1800-180-5522, 155222



### *Message from the Principal...*

I feel immense pleasure to address all the students of the college in the academic session 2022-23 and welcome them to Shree Guru Gobind Singh Ji Government College Paonta Sahib. Our college is a NAAC accredited college with a B++ grade. It was selected as one of the "Utkrisht Mahavidyalas" of the state last year. This institute is not only running under graduate programs in B.A., B.Sc., B.Com. and B.C.A. but also post graduate programs in Hindi, Political Science, English, Commerce, Economics and PGDCA. The process to open and run Master of Arts in Geography and History is also in pipeline and near completion.

Dear students, the classrooms in the college are I.C.T. enabled with smart panels and Internet connectivity. The college is one step ahead of in providing professional teachers and trainers. Ground training is yet another facility that was provided to both girls and boys for various police and armed forces services.

This college is a place for your dream towards life come true. We wish to fill in every student with energy and positivity towards life. We stand with you in every thick and thin of life.

I extend my warm wishes once again to every student, together we shall take this alma mater to heights of success and recognition.

**(Dr. Mohan Singh Chauhan)**  
Officiating Principal

## About the Institution

Established in the year 1994 Shri Guru Gobind Singh Ji Government College Paonta Sahib has earned its name after Shri Guru Gobind Singh Ji, the tenth Sikh guru who sojourned here between 1685- 1689. It is believed that Guru Maharaj spent most of his time here meditating and experiencing spiritual bliss. He wrote many religious books here and then went to Anandpur Sahib to establish the Khalsa Panth. The Gurudwara houses a museum which contains antiques and weapons used by Guru Gobind Singh during his stay.

The college campus is spread over 16 acres of land in village Shubh Khera at a distance of 1.5 km from the bus stand. The college has got the biggest playground in the town. The spacious and fully air conditioned library is equipped with more than 12000 books and has digital accessibility through N-List, funded by UGC as college component under UGCINFONET Digital Library Consortium.

The campus is under CCTV surveillance and has Wi-Fi system for online connectivity. The college is affiliated to the Himachal Pradesh University (HPU), Shimla and recognised by the University Grants Commission( UGC) of India, New Delhi. The college provides undergraduate degree courses in BA/ BSc/ BCom; professional degree in BCA/ PGDCA and post graduate degree in English, Economics, Political Science, Hindi and Commerce. The institution has achieved B++ grading in its first NAAC accreditation cycle for its quality oriented approach and potential for growth in Academic session 2016-17. Infrastructure grants of 2.0 crores was sanctioned to the institution under RUSA for its academic excellence. Department of Biotechnology, Ministry of Science and Technology, Government of India has accorded financial support of rupees 63 lakhs to 3 departments viz. Botany, Chemistry, and Zoology of this college under Star College Scheme. Recently, proposal from departments of Physics, Geography and Computer Science has been sent for fresh grant under Star College Scheme. The college was among one of the nine Utkrisht Colleges during academic session 2021-22 and received a grant of Rupees 1 crore for the session.

### Vision

The institution aspires to provide affordable quality education to the diverse strata of population including the poorest and weakest sections of the area; and create an environment conducive to the achievement of the highest standards of academic excellence along with multi-faceted development of personality of the students, transforming them into socially aware and responsible citizens of the country.

### Mission

The motto of our college fully enshrines the mission statement:

शीलवृत् फला हि विद्या (*shilvritphala hi vidya*)

“The Fruit of Learning is Good Character and Righteous Conduct”

The institution’s mission is to create awareness that education is a continuous quest and develop individuals who are assets to the contemporary society.

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### **Ragging.**

- Crime against Women.
- Alcohol, Smoking, Chewing Tobacco, Ghutka etc.
- Misconduct, Hooliganism.
- Possession or use of fire arms or any lethal weapon.
- Possession or use of hallucinogenic drugs in the campus.
- Possession or use of alcoholic beverage of delinquency under the influence of alcohol.
- Use of cell phones other than specified zone in the campus.
- Bringing of outsiders in the premises.



Students found accused of such act by the way of indulging in or outside the college premises shall be liable to punishment as per the guidelines given by UGC in the light of Hon'ble Supreme Court Directions. The possible punishment shall be anyone or the combination of the following :-

- Suspension from attending classes and academic privileges.
- Suspension/withdrawing of Scholarship and other financial benefits.
- Debarring from appearing in examination and other evaluation process.
- Debarring from representing the institution in any intra-college/inter-college/inter-university/international meet, tournament, youth festival etc.
- Suspension and rustication from the college.
- Cancellation of Admission.
- Special Fine depending upon the gravity of the offence
- Collective Punishment: When the persons committing or abetting the crime of Ragging are not identified, the institution shall resort to collective punishment.

Note : The cases pertaining to the Ragging will be reported to the police and will be dealt as per Himachal Pradesh Education Institution (Prohibition of Ragging) Act 2009 according to which Ragging has been declared as a 'Cognizable and Non-Bailable Offence'. Any student convicted of Ragging related offence will be punished with the imprisonment of upto 3 years or fine of Rs.50,000 or both.

## Annual Calender 2022-23

### Admission Schedule

UG Classes B.A./B.Com/B.Sc. 1st, 2nd & 3rd year

Submission of Application Form	:	10-07-2022 to 20-07-2022
Display of Merit List	:	21-07-2022
Fee Deposit	:	22-07-2022 to 25-07-2022
Display of Final merit List	:	26-07-2022
& Fee Deposit	:	27-07-2022 to 28-07-2022
Regular Teaching	:	01-08-2022 to 21-10-2022
(1st, 2nd year & 3rd year)	:	27-10-2022 to 31-12-2022 05-02-2023 to 14-04-2023
Mid Term /House Examination	:	2nd week of December 2022
Annual Examination	:	15-04-2023 to 20-05-2023
Practical and Theory exams	:	
Vacation Schedule	:	Summer Vacations (10-06-2022 to 04-07-2022) Diwali Break (22-10-2022 to 26-10-2022) Winter Vacationss (01-01-2023 to 04-02-2023)

#### **IMPORTANT NOTE**

It is for the information of all admission aspirants that the link for the HPU registration (2022-23), as given at page number 12 of the prospectus, is to be used only after the finalisation of the admission of students.

For online admission in the college please use link:-<https://gcp.highaltdeducation.in>

The college administration is not responsible for the claim of admission if the link as given at page 12 of prospectus used for admission.

## Annual Calender 2022-23

Principal's Address to the Students	First week of August-2022
NSS/NCC/Rovers and Rangers Enrollment	August-2022
PTA/Formation/Meeting	13th August-2022
CSCA formation	Date to be notified by the HPU
Interactive Sessions with girl student's by WDC	20th August-2022
Talent Hunt Singing/Dance/Poetry Recitation Declamation	August-2022
Anti Drug Pledge	August-2022
Annual Prize Distribution Function	Last week of August -2022
Teacher's Day Celebration	05th September-2022
Hindi Diwas Celebration	14th September-2022
Ozone Day Celebration	16th September-2022
NSS Day Celebration	24th September-2022
Clubs & Society Functions	September-2022
Identification of student Learning Level Test	October-2022
Chemistry Week	16th October 2022 to 22nd October 2022
Awareness Activity on Various Acts e.g. RTI/Anti Ragging Act	
Discipline/IC/Equal Opportunity/OBC/SC/ST/Minorities	15th October 2022
Diwali Break	22nd October 2022 to 26th October 2022
Games Trials	As per HPU Sports Calender
Intra Mural Competition	As per HPU Sports Calender
Rangoli/Mehndi Making Competition	November-2022
College Cultural Function/Pahal	November-2022
Historical Tour/Visit	November-2022
Constitution Day	November-2022
College Annual Atheletic Meet	First Week of December-2022
AIDS Awareness Day by Red Ribbon Club	First Week of December-2022
NSS Annual Camp	Last Week of December-2022
Shaam-e-Ghazal	February-2023



# Faculty & Staff



**Dr. Mohan Singh Chauhan**  
Officiating Principal

## Department of Botany



**Smt. Dhanmanti Kandasi**  
Assistant Professor



**Dr. Jahid Ali Malik**  
Assistant Professor



**Smt. Amita Joshi**  
Assistant Professor



**Dr. Pooja Bhati**  
Assistant Professor

## Department of Chemistry



**Sh. Rinku Aggarwal**  
Assistant Professor



**Dr. Pushpa Yadav**  
Assistant Professor



**Dr. Pankaj Yadav**  
Assistant Professor

## Department of Commerce

## Department of Computer Science & Applications



**Sh. Ashwani Chandel**  
Assistant Professor

## Department of Economics



**Dr. Nalin Ramaul**  
Associate Professor



**Smt. Navdeep Kaur Shah**  
Assistant Professor



**Sh. Ravi Kant Sharma**  
Assistant Professor



**Sh. Gopal Bhardwaj**  
Assistant Professor

## Department of English



**Dr. Vivek Negi**  
Associate Professor



**Dr. Arun Dafraik**  
Assistant Professor



**Smt. Deepa Chauhan**  
Assistant Professor



**Smt. Reena Chauhan**  
Assistant Professor



**Smt. Vimmi Rani**  
Associate Professor



**Sh. Sandeep Sharma**  
Assistant Professor



**Dr. Jai Chand**  
Assistant Professor

## Department of Geography

## Department of Hindi

## Department of Hindi



**Dr. Neha Mishra**  
Assistant Professor



**Smt. Rekha Devi**  
Assistant Professor



**Dr. Mohan Singh Chauhan**  
Associate Professor

## Department of History



**Smt. Tanu Chandel**  
Assistant Professor

## Department of Mathematics



**Ms. Vandana Kansal**  
Assistant Professor

## Department of Music



**Dr. Kiran Bala Sharma**  
Assistant Professor



**Sh. Ravinder Singh**  
Assistant Professor

**Department of Physical Education**

**Ms. Bharti**  
Assistant Professor

**Department of Physics**

**Sh. Mandeep Singh Gandhi**  
Associate Professor



**Smt. Richa Kanwar**  
Assistant Professor

**Department of Political Science**

**Sh. Susheel Tomar**  
Assistant Professor



**Sh. Sunil Sharma**  
Assistant Professor

**Department of Public Administration**

**Smt. Renu Sharma**  
Assistant Professor

**Department of Sanskrit**

**Dr. Usha Joshi Sharma**  
Assistant Professor

**Department of Sociology**

**Smt. Nandini Kanwar**  
Assistant Professor

**Department of Zoology**

**Dr. Ritu Pant**  
Associate Professor



**Smt. Seema Tyagi**  
Assistant Professor

**Librarian**

**Sh. Kuldeep Singh Negi**

**Office Staff**

**Sh. Naresh Kumar**  
Superintendent Grade II



**Sh. Jasmer Singh**  
Senior Assistant



**Sh. Najakat Ali**  
Clerk



**Sh. Javed Ali**  
Junior Office Assistant (JOA)



**Sh. Gulab Singh Manta**  
Senior Lecturer Assistant

**Lab. Staff****Office Support Staff**

**Smt. Jogindro Devi**



**Sh. Shadi Ram**



**Sh. Nup Singh**



**Sh. Ram Lal**



**Smt. Preeti Devi**



**Smt. Jaymanti**



**Sh. Hem Chand**

## Admission Committees 2022-23

### Coordinator (Admissions)

Dr. Ritu Pant (Science & Commerce)  
Smt. Vimmi Rani (Arts)

### IT Support (Admissions)

Sh. Ashwani Chandel

### B.A. 1st Year

Dr. Arun Kumar Dafraik (Convenor)  
Sh. Ravi Kant Sharma  
Dr. Jai Chand  
Sh. Sunil Sharma  
Sh. Sandeep Sharma  
Smt. Nandini Kanwer  
Dr. Neha Mishra  
Smt. Aparna Garg

### B.A. 2nd Year

Ms. Bharti (Convenor)  
Dr. Usha Joshi  
Dr. Kiran Bala  
Smt. Rekha Devi

### B.A. 3rd Year

Smt. Deepa Chauhan (Convenor)  
Smt. Navdeep Kaur Shah  
Sh. Ravinder Sharma  
Smt. Renu Sharma

### B.Com 1<sup>st</sup> Year/ 2<sup>nd</sup> Year/ 3<sup>rd</sup> Year

Sh. Mandeep Gandhi (Convenor)  
Sh. Rinku Aggarwal  
Dr. Pankaj Yadav  
Sh. Gopal Bhardwaj  
Sh. Ashwani Chandel  
Sh. Mahesh

### B.Sc. 1st Year

Smt. Amita Joshi (Convenor)  
Smt. Tanu Chandel  
Smt. Richa Kanwar  
Ms. Vandana Kansal  
Smt. Bahar Saini

### B.Sc. 2<sup>nd</sup> Year/ 3<sup>rd</sup> Year

Smt. Seema Tyagi (Convenor)  
Dr. Jahid Ali Malik  
Dr. Pooja Bhati  
Smt. Bahar Saini

### M.A. Economics

Dr. Nalin Ramaul (Convenor)  
Sh. Ravi Kant  
Smt. Navdeep Kaur Shah  
Sh. Gopal Bhardwaj

### M.A. English

Dr. Vivek Negi (Convenor)  
Smt. Deepa Chauhan  
Dr. Arun Kumar Dafraik  
Smt. Reena Chauhan

### M.A. Hindi

Dr. Jai Chand Sharma (Convenor)  
Dr. Neha Mishra  
Smt. Rekha Devi

### M.A. Political Science

Ms. Bharti (Convenor)  
Sh. Sunil Sharma  
Sh. Sushil Tomar

### M.Com.

Sh. Rinku Aggarwal (Convenor)  
Dr. Pushpa Yadav  
Dr. Pankaj Yadav

## Administrative Committees-2022-23

### Annual Report

Smt. Reena Chauhan (Convener)  
Dr. Jai Chand  
Dr. Neha Mishra

### Anti- Ragging and Discipline Committee

Dr. Ritu Pant (Convener)  
Smt. Vimmi Rani  
Dr. Vivek Negi  
Ms. Bharti

Smt. Tanu Chandel  
Dr. Arun Dafraik  
Ms. Vandana Kansal  
Smt. Navdeep Kaur Shah  
Sh. Rinku Aggarwal  
Dr. Neha Mishra

### Book Bank Committee

Smt. Amita Joshi (Convener)  
Dr. Neha Mishra  
Smt. Rekha  
Sh. Sunil Sharma  
Sh. Gopal Bhardwaj  
Dr. Pankaj Yadav  
Sh. Kuldeep Singh Negi

### Building and Furniture Repair

Smt. Dhanmanti Kandasi (Convener)  
Smt. Richa Kanwar  
Dr. Jai Chand Sharma  
Smt. Navdeep Kaur Shah  
Sh. Sandeep Sharma  
Sh. Susheel  
Sh. Javed Ali

### Bus Pass Committee

All HOD/ Teacher Incharge of DSC-I

### Campus Beautification and Cleanliness committee

Smt. Tanu Chandel (Convener)  
Smt. Reena Chauhan  
Dr. Kiran Bala  
Dr. Jai Chand  
Smt. Nandini Kanwar  
Dr. Pooja Bhatti  
Sh. Deepak (Mali)

### Canteen Committee

Sh. Mandeep Gandhi (Convener)  
Dr. Arun Dafraik  
Dr. Ravi Kant  
Sh. Ravinder Sharma  
Dr. Kiran Bala  
Sh. Gopal Bhardwaj  
Smt. Renu  
Sh. Jasmer Singh

### Career Guidance/ Job Placement Cell

Smt. Deepa Chauhan (Convener)  
Dr. Neha Mishra  
Sh. Rinku Aggarwal  
Sh. Sandeep Sharma  
Sh. Ashwani Chandel  
Smt. Aparna Garg  
Smt. Bahar Saini  
Sh. Kuldeep Singh Negi

### College Advisory Committee

Dr. Ritu Pant (Convener)  
Sh. Mohan Singh Chauhan  
Smt. Vimmi Rani  
Dr. Nalin Ramaul  
Smt. Amita Joshi  
Ms. Bharti  
Sh. Naresh Batra (Supdt.)

### College finances (Bursar)

Sh. Rinku Aggarwal

### College Magazine Committee

Smt. Amita Joshi (Chief Editor)  
Smt. Tanu Chandel –Science Section  
Dr. Usha Joshi-Sanskrit Section  
Dr. Ravi Kant- Planning Section  
Dr. Jai Chand-Hindi Section  
Sh. Susheel Tomar-Pahadi Section  
Sh. Pushpa Yadav- Commerce Section  
Smt. Deepa Chauhan-English Section  
Dr. Neha Mishra- Photographs

### CSCA Advisory Committee

Dr. Mohan Singh Chauhan (Convener)  
Smt. Vimmi Rani  
Dr. Nalin Ramaul  
Smt. Amita Joshi  
Dr. Vivek Negi

### Cultural Activities and Youth Festival Committee

Dr. Arun Dafraik (Convener)  
Smt. Deepa Chauhan  
Ms. Vandana Kansal  
Dr. Kiran Bala  
Sh. Ravinder Sharma  
Smt. Rekha

Dr. Jai Chand Sharma  
Sh. Sandeep Sharma

### Disaster Management Cell

Smt. Vimmi Rani (Convener)  
Smt. Nandini Kanwar  
Dr. Jai Chand  
Dr. Pushpa Yadav  
Sh. Gopal Bhardwaj  
Dr. Pooja Bhatti  
Sh. Nazakat Ali

#### **Eco Club**

Sh. Mandeep Singh (Convener)  
Smt. Tanu Chandel  
Smt. Rekha Devi  
Smt. Nandini Kanwar  
Sh. Sandeep Sharma  
Sh. Deepak Kumar

#### **Governing Body/Internal Committee Community College (Food Processing & Pharma)**

Dr. Pushpa Yadav (Nodal Officer)  
Sh. Sandeep Sharma  
Dr. Pooja Bhatti  
Mr. Najakat Ali

#### **Higher Education Institute Society Management Committee (BCA /PGDCA)**

Dr. Mohan Singh Chauhan (Convener)  
Dr. Vivek Negi  
Dr. Usha Joshi  
Smt. Reena Chauhan  
Sh. Vinod Sharma (Industrial Representative)  
Sh. Rajesh Sharma (PTA President)  
Sh. Naresh Batra (Supdt.)  
Sh. Chetan Gupta (Alumni Representative)  
Sh. Brijesh Sharma

#### **Internal Quality Assurance Cell**

Dr. Mohan Singh Chauhan, Chairperson cum Principal  
Dr. Nalin Ramaul, Coordinator  
Dr. Vivek Negi, Assistant Coordinator  
Ms. Devendra Gupta, Educationist  
Mr. Vinod Sharma, Industry Representative  
Sh. Manmeet Singh, Local Society  
Sh. Brijesh Sharma, Employer  
Sh. Rajesh Sharma College, PTA President  
Sh. Rishabh Sharma, President Alumni Association  
Sh. Chetan Gupta, Alumni Representative  
Smt. Dhanmanti Kandasi  
Smt. Reena Chauhan  
Sh. Susheel Kumar  
Dr. Pushpa Yadav  
Sh. Naresh Batra (Supdt.)  
Sh. Mahesh Kumar

#### **Electricity , Fire Safety and DG set Maintenance Committee**

Sh. Jahid Ali Malik (Convener)  
Smt. Richa Kanwar  
Ms. Bharti  
Sh. Sandeep Sharma  
Sh. Nazakat Ali  
Sh. Deepak Kumar

#### **First Aid Committee**

Dr. Jahid Ali Malik (Convener)  
Ms. Vandana Kansal  
Sh. Sunil Sharma  
Sh. Gopal Bhardwaj  
Sh. Naresh Batra (Supdt.)  
Sh. Gulab Singh Manta (SLA)

#### **Library Advisory Committee**

DR. Mohan Singh Chauhan (Convener)  
Smt. Richa Kanwar  
Dr. Jahid Ali Malik  
Smt. Tanu Chandel  
Dr. Jai Chand Sharma  
Sh. Sunil Sharma  
Sh. Sandeep Sharma  
Sh. Ashwani Chandel

#### **Mid-Term /House Exam Committee**

Ms. Bharti (Convener)  
Dr. Arun Dafraik  
Dr. Ravi Kant  
Smt. Rekha  
Dr. Jai Chand Sharma  
Sh. Sandeep Sharma  
Sh. Sunil Sharma  
Dr. Pankaj Yadav  
Smt. Aparna Garg  
Mr. Javed

#### **NCC Incharge**

Dr. Pooja Bhatti

#### **NSS Boys**

Dr. Jai Chand Sharma

#### **NSS Girls**

Smt. Nandini Kanwar  
**Prospectus Committee**  
Dr. Ritu Pant (Convener)  
Dr. Jahid Ali Malik  
Smt. Deepa Chauhan  
Sh. Rinku Aggarwal  
Dr. Neha Mishra  
Sh. Ashwani Chandel

#### **PTA Secretary**

Sh. Naresh Batra (Supdt.)

#### **Purchase Committee**

Dr. Mohan Singh Chauhan (Convener)  
Smt. Vimmi Rani  
Dr. Nalin Ramaul  
Sh. Mandeep Singh Gandhi  
DR. Vivek Negi  
Dr. Pankaj Yadav  
Sh. Naresh Batra (Supdt.)  
HOD of concerned purchase

#### **Rainwater Harvesting Committee**

Smt. Deepa Chauhan (Convener)  
Dr. Neha Mishra  
Sh. Gopal Bhardwaj

**Ranger Incharge**

Sh. Gopal Sharma

**Red Ribbon Club**

Smt. Dhanmanti Kandasi (Convener)

Ms. Vandana Kansal

Smt. Richa Kanwar

Dr. Pooja Bhatti

Sh. Gulab Singh Manta

**Research Committee**

Dr. Mohan Singh Chauhan (Convener)

Dr. Nalin Ramaul

Dr. Vivek Negi

Dr. Jahid Ali Malik

Dr. Jai Chand

**Rover Incharge**

Dr. Pushpa Yadav

**RUSA Cell**

Dr. Vivek Negi (Convener)

Dr. Jai Chand

Sh. Susheel Tomar

Sh. Rinku Aggarwal

Dr. Pooja Bhatti

**Scholarship & Fee Concession Committee**

Smt. Amita Joshi (Convener)

Ms. Vandana Kansal

Dr. Ravi Kant

Sh. Sunil Sharma

Smt. Nandini Kanwar

Dr. Pushpa Yadav

Dr. Pankaj Yadav

Smt. Aparna Garg

Smt. Bahar Saini

Sh. Nazakat Ali

**Sports Affair Committee**

Dr. Vivek Negi (Convener)

Ms. Bharti

Dr. Arun Dafraik

Sh. Ravinder Sharma

Dr. Jai Chand Sharma

Sh. Sunil Sharma

Sh. Susheel Tomar

Smt. Pooja Bhatti

**Staff Secretary**

Dr. Jai Chand Sharma

**Staff (Co-secretary)**

Sh. Susheel Tomar

**Star College Committee**

Sh. Sandeep Sharma (Coordinator)

Dr. Pooja Bhatti (Asth.-Coordinator)

Dr. Ritu Pant

Smt. Vimmi Rani

Sh. Mandeep Singh Gandhi

Smt. Amita Joshi

Smt. Dhanmanti Kandasi

Smt. Richa Kanwar

Smt. Seema Tyagi

Dr. Jahid Ali Malik

**Timetable Committee**

Smt. Richa Kanwar (Convener)

Dr. Jahid Ali Malik

Smt. Nandini Kanwar

Dr. Pushpa Yadav

**Toilet Cleanliness Supervision Committee**

Dr. Jai Chand (Convener)

Smt. Navdeep Kaur Shah

Dr. Pushpa Yadav

Sh. Gopal Bhardwaj

Sh. Susheel Tomar

Smt. Renu

Sh. Nazakat Ali

**UGC Affairs Committee**

Dr. Nalin Ramaul (Convener)

Smt. Reena Chauhan

Sh. Sandeep Sharma

Dr. Pushpa Yadav

Sh. Ashwani Chandel

Sh. Nazakat Ali (Clerk)

**Water and Sanitation**

Dr. Arun Dafraik (Convener)

Sh. Ravinder Sharma

Smt. Rekha

Sh. Susheel Tomar

Sh. Sunil Sharma

Sh. Naresh Batra (Supdt.)

Sh. Deepak Kumar

## Statutory Committees

### **Discipline and Anti Ragging Committee**

Dr. Ritu Pant (Convenor)  
Smt. Vimmi Rani  
Dr. Vivek Negi  
Ms. Bharti  
Smt. Tanu  
Dr. Arun Dafraik  
Ms. Vandana Kansal  
Smt. Navdeep Kaur Shah  
Sh. Rinku Aggarwal  
Dr. Neha Mishra

### **Women Development Cell (WDC)**

Dr. Ritu Pant (Convenor)  
Smt. Amita Joshi  
Dr. Usha Joshi  
Smt. Richa Kanwar  
Sh. Kuldeep Singh Negi (Librarian)  
Sh. Gulab Singh Manta (SLA)

### **Internal Committee**

Smt. Vimmi Rani (Convener)  
Smt. Tanu Chandel  
Sh. Mandeep Singh Gandhi  
Sh. Naresh Batra (Supdt)  
Smt. Jaimanti  
Ms. Devendra Gupta  
Three Student Members

### **Equal Opportunity Cell**

Smt. Amita Joshi (Convenor)  
Smt. Tanu Chandel  
Dr. Usha Joshi  
Smt. Reena Chauhan  
Sh. Gopal Bhardwaj  
Dr. Pankaj Yadav  
Sh. Kuldeep Singh Negi (Librarian)

### **Anti-Drug Cell**

Dr. Ritu Pant (Convener)  
Dr. Jahid Ali Malik  
Smt. Richa Kanwar  
Sh. Ravinder Sharma  
Sh. Ashwani Chandel

### **Committee for SC/ST**

Smt. Dhanmanti Kandasi (Convenor)  
Dr. Usha Joshi  
Smt. Reena Chauhan  
Sh. Ashwani Chandel  
Sh. Javed Ali (JOA)

### **OBC Cell**

Dr. Kiran Bala (Convenor)  
Sh. Sunil Sharma  
Dr. Pooja Bhati  
Sh. Jasmer Singh (Senior Assistant)

### **Minority Cell**

Sh. Mandeep Gandhi (Convenor)  
Smt. Navdeep Kaur Shah  
Sh. Rinku Aggarwal  
Sh. Nazakat Ali (Clerk)

### **Grievance Redressal Cell**

Smt. Dhanmanti Kandasi (Convener)  
Smt. Bharti  
Sh. Dr. Kiran Bala  
Sh. Naresh Kumar (Supdt. Grade-II)

### **Complaint Officer HIV AIDS ( Prevention and Control Act. 2017)**

Smt. Dhanmanti Kandasi  
(Assistant Professor Botany)  
Mob.No. 9149245095  
Email.- dhanmanti4botany@gmail.com

### **Anti-Tobacco Committee**

Sh. Ravinder Singh (Convenor)  
Sh. Susheel Tomar  
Smt. Aparna Garg  
Smt. Bahar Saini

## ADMISSION RULES & ELIGIBILITY CONDITIONS

The Minimum qualification prescribed for admission to the courses and examination leading to the degree course of the university shall be in accordance with the first ordinance of HP University 1973 (clause 1.4 Chapter-1) Any student who is seeking admission in the college in any Faculty / Course has to fulfill the following eligibility condition/Rules (clause 3.3A of Chapter III Vol.1) of the Ordinance of HP University.

स्नातक पाठ्यक्रम एवं परीक्षा में प्रवेश पाने के लिए न्यूनतम योग्यता हि.प्र. विश्वविद्यालय के प्रथम अध्यादेश 1973 (उपधारा 1.4 अध्याय I) में निर्धारित योग्यता के अनुसार होगी। कोई भी छात्र जो महाविद्यालय के किसी भी संकाय/पाठ्यक्रम में प्रवेश पाना चाहता है उसे हि.प्र. विश्वविद्यालय के अध्यादेश (उपधारा 3.3ए अध्याय III खण्ड I) के अनुसार निम्नलिखित पात्रता शर्त/नियम को पूरा करना होगा।

**Students seeking admission in B.A./B.Sc./B.Com 2nd & 3rd year will have to take roll -on admission without waiting for the previous result. However, their admissions shall be purely provisional and subject to the result of previous class.**

### A. Academic Qualification BA-I-(Pass Course)

To be eligible for seeking admission to B.A.-1 (Pass Course) the candidate should have passed:

स्नातक पाठ्यक्रम में प्रवेश हेतु विद्यार्थी को निम्नलिखित परीक्षा में किसी एक में उत्तीर्ण होना आवश्यक है।

- (I) 10+2 examination or an equivalent examination from any recognized Board/University established by law in India with 4 written subjects (including English) with at least 33% marks.

भारत के किसी भी मान्यता प्राप्त बोर्ड/विश्वविद्यालय से न्यूनतम 33 प्रतिशत अंकों के साथ 10+2 अथवा समकक्ष परीक्षा अंग्रेजी सहित चार विषयों में उत्तीर्ण।

OR

- (II) Intermediate examination of Indian University/Board or any examination recognised equivalent thereto (pass in four subjects, one language and three other elective) with atleast 33% marks.

किसी भी मान्यता प्राप्त बोर्ड/विश्वविद्यालय से न्यूनतम 33% अंकों के साथ इंटरमीडिएट (मध्यवर्ती) परीक्षा किसी एक भाषा सहित चार विषयों में उत्तीर्ण।

- (III) For admission to BA-I with mathematics, either 45% marks in aggregate (with maths) or 45% in mathematics at 10+2 level, is eligible for admission to BA-1.

गणित के साथ पाठ्यक्रम के लिए 10+2 में गणित विषय में 45% अंक अथवा गणित विषय के साथ 45% कुल अंक।

### B.Com-I (Pass Course)

To be eligible for seeking admission to B.com-I (pass course) the candidate should have passed:

- (I) 10+2 examination (commerce stream) with minimum 40% are eligible for admission in 1st year of the course.

10+2 में वाणिज्य विषय के साथ न्यूनतम 40% कुल अंक।

OR

- (II) A student who has passed +2 or equivalent exams other than commerce stream in four written subjects (including English) with Economics or Mathematics as compulsory subject at +2 level with 45% marks is eligible for admission in 1st year of the course.

जिन विद्यार्थियों ने 10+2 अथवा समकक्ष परीक्षा वाणिज्य विषय के साथ नहीं उत्तीर्ण की है, ऐसे विद्यार्थी 10+2 में न्यूनतम 45% कुल अंकों के साथ उत्तीर्ण होने चाहिए, लेकिन इन विद्यार्थियों को अपनी 10+2 परीक्षा अंग्रेजी विषय के साथ अर्थशास्त्र अथवा गणित विषय के साथ उत्तीर्ण होना भी अनिवार्य है।



- (III) For girl candidate the eligibility is pass percentage i.e. 33% छात्राओं के लिए उपरोक्त शर्तों के अतिरिक्त न्यूनतम उत्तीर्ण प्रतिशत 33% है।

### **B.Sc.-I (Pass Course)**

To be eligible for seeking admission to B.Sc.-I (pass course) the candidate should have passed:

- (I) 10+2 examination or an equivalent examination (PCM/PCB) in science from a recognized Board/University established by law in India with five subject (including English) with at least 45% marks.

भारत के किसी भी मान्यता प्राप्त बोर्ड / विश्वविद्यालय से विज्ञान संकाय में 10+2 अथवा समकक्ष परीक्षा (भौतिक विज्ञान, रासायनिक विज्ञान, गणित/भौतिक विज्ञान, रासायनिक विज्ञान, वनस्पति विज्ञान) अंग्रेजी सहित पांच विषयों में 45% अंकों के साथ उत्तीर्ण।

**OR**

- (II) Intermediate examination of an Indian University / Board or any examination (PCM/PCB) recognized equivalent thereto (pass in four subjects, one language and three other elective subjects) with minimum 45% marks) is eligible for admission to B.Sc.-I.

किसी मान्यता प्राप्त बोर्ड/विश्वविद्यालय से विज्ञान संकाय में (PCM/PCB) में किसी भाषा सहित चार विषयों में 45% न्यूनतम कुल अंकों के साथ इंटरमीडिएट या समकक्ष।

#### **Remarks :-**

While determining percentage of marks for eligibility, rounding off of fraction of 0.5 or above to the next full unit is permissible. A relaxation of 5% is available to SC/ST candidates for admission to B.Sc./B.Com 1st year.

पात्रता निर्धारित करने के लिए अंक प्रतिशतता निर्धारित करते समय 0.5 या इससे ऊपर के अंक के अंश को सम्पूर्ण इकाई माना जायेगा। अनुसूचित जाति व जनजाति के विद्यार्थियों के लिए बी.कॉम व बी.एस.सी. में प्रवेश पात्रता में 5% की छूट है।

#### **Important Note :-**

At any stage, if any student is found to claim his/her basic eligibility qualification from take or unrecognized Board/University, his/her admission shall stand automatically cancelled. The College shall not be responsible for cancellation such admissions.

### **B. Age Limit**

For admission to the 1st year of any course a student must not be more than 23 years (25 years for girls) of age as on 1st July 2022 e.g. the applicant should not be born earlier than 01-07-1999 in case of boys and 01-07-1997 in case of girls. However, in r/o SC and ST Students, a relaxation of 3 years is given.

The Vice-Chancellor of HPU Shimla has the power to permit age relaxation up to a maximum of 6 months. All such cases will be granted age relaxation provisionally upto six months by the Principal and a consolidated list of such cases will be sent for approval of the Vice-Chancellor by 31st October of every Academic Year. A candidate who has availed age relaxation at the time of first admission shall be eligible for the same in the subsequent classes also.

किसी भी पाठ्यक्रम में प्रवेश के लिए अधिकतम आयु सीमा 01 जुलाई 2022 को छात्रवर्ग के लिए 23 वर्ष (छात्रा वर्ग के लिए 25 वर्ष) से अधिक नहीं होनी चाहिए। अर्थात् छात्रों के सन्दर्भ में जन्मतिथि 01.07.1997 तथा छात्राओं के सन्दर्भ में जन्मतिथि 01.07.1999 से पहले की नहीं होनी चाहिए। यद्यपि अनुसूचित जाति व जनजाति के छात्र/छात्राओं को आयु सीमा में 3 वर्ष की छूट है। 6 महीने की अधिकतम आयु सीमा प्रदान करने की छूट की शक्ति उप कुलपति हि.प्र. विश्वविद्यालय को प्राप्त है। ऐसे सभी विद्यार्थियों को 6 महीने के लिए प्राचार्य द्वारा अस्थाई प्रवेश दिया जाएगा। ऐसे विद्यार्थियों की समेकित सूची प्रत्येक शैक्षणिक वर्ष के 31 अक्टूबर तक हि.प्र. विश्वविद्यालय के उपकुलपति के अमोदन के लिए भेजी जाएगी। जिस विद्यार्थी ने प्रथम प्रवेश के लिए आयु छूट का लाभ उठाया है वह अगली कक्षाओं में भी आयु छूट के लिए पात्र होगा।

## REGISTRATION/ MIGRATION RULES

For registration to this university students have to apply online at <https://rme.hpushimla.in>

After applying online and payment of requisite fees, students have to submit hard copy of Registration Form with the following documents in college office:

- 1) Self attested copy of Matric
- 2) Self attested copy of 10+2
- 3) Original migration certificate

**Note :** Registration on <https://rme.hpushimla.in> is compulsory for all students.

### Directions for Migration

- I. Open the registration portal <http://rme.hpushimla.in/> click on student activity and Choose Inter-college migration.
- II. Select your program type and enter you user ID and password (which you hvae received while filling the registration/examination form) then click on login.
- III. Student details will be automatically fetched there, give the appropriate reason of migration and choose the collge where candidate wants to migrate and then click on Apply, then note down your reference number
- IV. Your application will be sent to both colleges for approval through clerk and principal user ID.
- V. Candidate can check his/her application status on the status section using reference number.
- VI. After the approval of both colleges and university the payment option will be activated. then click on the payment and pay the migration fee rupees five hundred (Rs. 500.00) through online using credit card/Debit card and Net Banking. After successful completion of the payment candidate can download his/her inter-college migration certificate.

## ROSTER FOR ADMISSION AND RESERVATION

1	28	55	82	109
2	29	56	83	110
3	30	57	84	111
4	31	58	85SC	112
5	32	59SC	86	113SC
6	33SC	60SP	87	114
7SC	34PWD	61CUL	88	115
8	35	62	89	116
9	36	63	90	117SP
10	37	64	91SC	118CUL
11	38CUL	65SC	92	119SC
12SC	39SC	66PWD	93ST	120ST
13ST	40SP	67ST	94	
14	41ST	68	95	
15	42	69	96	
16	43	70	97SC	
17	44	71	98CUL	
18SC	45	72SC	99SP	
19SP	46SC	73	100PWD	
20CUL	47	74	101	
21	48	75	102	
22	49	76	103	
23	50	77	104	
24	51	78SC	105	
25	52SC	79SP	106SC	
26SC	53ST	80ST	107ST	
27ST	54	81CUL	108	

No. of category-wise reserved seats in 120 point reservation roster:

Schedule Caste-18(15%)  
Schedule Tribe-09(7.5%)  
SP (Sport)-06 (5%)  
CUL(Cultural)-06(5%)  
PWD(Persons with Disability)-06 (5%)

## Choice Based Credit System (CBCS) for Undergraduate (UG) Courses: 2018-19 Academic Session

The Himachal Pradesh University Vide Letter No. 2-1/2022 fg-iz-fo('IS) dated 4 June 2016 has notified the acceptance of the latest course curriculum under Choice Based Credit system CBCS brought out by the University Grants Commission for implementation from the 2016-17 academic session. With effect from academic session 2018-19, the semester system in the under graduate classes has been replaced by the annual system without any change in the existing structure of Choice Based Credit System (CBCS) under Rashtriya Uchchar Shiksha Abhiyan (RUSA).

### Basic Outline of Choice Based Credit System

1. Core Courses (C) : 12 courses for regular including 2 papers each for English and Hindi/MIL In B.A./B.Com.
2. **Elective Course :**
  - 2.1 Discipline Specific Elective (DSE) Course : 1 honours courses and 2 each for regular courses. Elective courses offered under the main discipline/Subject of Study is referred to as Discipline Specific Elective.
  - 2.2 Generic Elective (GE) Course : 4 for honours courses and 2 each for B.A./B.Com. Regular courses. An elective course chosen from an unrelated discipline/Subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic elective. A core course offered in a discipline/Subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred as Generic Elective.
3. Ability Enhancement Courses (AEC) : The Ability Enhancement (AE) Courses may be of two kinds :
  - 3.1 Ability Enhancement Compulsory Courses (AECC) : AECC Courses are the courses based upon the content that leads to knowledge enhancement; I. Environment Science and II. English/Hindi/Mil Communication. These are mandatory for all disciplines.
  - 3.2 Skill Enhancement Courses (SEC) :  
These courses may be chosen from a pool of courses designed to provide value based and / or skill based knowledge and should contain both theory and lab/hands-on/training/field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability.
4. Practical/Tutorials : One each with every core and discipline/generic specific elective paper.

<b>Annualised Outline of RUSA CBCS (UGC) System in B.A./B.Com. : 2018-19 Onwards</b>					
<b>Semester</b>	<b>Core Courses (12)</b>	<b>AECC(02)</b>	<b>SEC (02)</b>	<b>DSE (04)</b>	<b>GEC (02)</b>
1st Year (44 Credits)	DSC-1A:6 Credits DSC-1B:6 Credits DSC-2A:6 Credits DSC-2B:6 Credits Lang Core Eng-CC-1:6 Credits Lang Core Skt/Hindi CC-1:6 Credits	AECC-1: 4 Credits Env. Studies  AECC-2:4 Credits (English/Hindi/Skt)	Nil	Nil	Nil
2nd Year (44 Credits)	DSC-1C:6 Credits DSC-1D:6 Credits DSC-2C:6 Credits DSC-2D:6 Credits Lang Core Eng-CC-2:6 Credits Lang Core Skt/Hindi CC-2:6 Credits	Nil	SEC-1:4 Credits (From DSC-1)  SEC-2:4 Credits (From DSC-1)	Nil	Nil
3rd Year (44 Credits)	Nil	Nil	SEC-3:4 Credits (From DSC-1)  SEC-4:4 Credits (From DSC-1)	DSE-1A:6 Credits DSE-1B:6 Credits DSE-2A:6 Credits DSE-2B:6 Credits	GEC-1:6 Credits (Interdisciplinary)  GEC-2:6 Credits (Interdisciplinary)
Total Credits 132	72	08	16	24	12

<b>Annualised Outline of RUSA CBCS (UGC) System in BSC:2018-19 Onwards</b>				
<b>Semester</b>	<b>Core Courses (12)</b>	<b>AECC(02)</b>	<b>SECC(04)</b>	<b>GEC (02)</b>
1st Year (44 Credits)	DSC-1A:6 Credits DSC-1B:6 Credits DSC-2A:6 Credits DSC-2B:6 Credits DSC-3A:6 Credits DSC-3B:6 Credits	AECC-1: Env. Studies : 4 Credits  AECC-2:(English/Hindi/Skt) :4 Credits	Nil	Nil
2nd Year (44 Credits)	DSC-1C:6 Credits DSC-1D:6 Credits DSC-2C:6 Credits DSC-2D:6 Credits DSC-3C:6 Credits DSC-3D:6 Credits	Nil	SEC-1:4 Credits (From DSC-1)  SEC-2:4 Credits (From DSC-1)	Nil
3rd Year (44 Credits)	Nil	Nil	SEC-3:4 Credits (From DSC-1)  SEC-4:4 Credits (From DSC-1)	DSE-1A:6 Credits DSE-1B:6 Credits DSE-2A:6 Credits DSE-2B:6 Credits DSE-3A:6 Credits DSE-3B:6 Credits
Total Credits 132	72	08	16	36

Total Number of Courses to be Studied during the Three Years :-

Core Courses (DSCs) : 12X6 Credits = 72 Credits

AECC+SEC : 06X4 Credits = 24 Credits

Science (DSEs Only) : 06X6 Credits = 36 Credits

BA/B Com (DSE + GEC) : (04 + 02) X6 Credits = 36 Credits

BSC Pass Course (72 + 24 + 36) = 132 Credits      BA/Bcom Pass Course (72+24+36)=132 Credits

## Basic Structure of Undergraduate CBCS (B.A./B.Com)

Course	Credits	
	Theory+Practical	Theory+Tutorial
<b>1. Core Courses</b> <b>(12 Papers, 6 Credits Each) = 72 Credits</b> Discipline Specific Core (DSC) 1 = 04 Papers  Discipline Specific Core (DSC) 2 = 04 Papers Language Core (English) = 02 Papers Language Core (Hindi/MIL) = 02 Papers	$12 \times 6 = 72$  (Includes $12 \times 2 = 24$ Credits of Practical if any)	$12 \times 6 = 72$  (Includes $12 \times 1 = 12$ Credits of Tutorial)
<b>2. Elective Courses</b> <b>(6 Papers, 6 Credits Each) = 36 Credits</b> Discipline Specific Elective (DSE) 1 = 02 Papers <small>(From DSC-1)</small> Discipline Specific Elective (DSE) 2 = 02 Papers <small>(From DSC-2)</small> Generic Elective (GEC) (Interdisciplinary) = 02 Papers	$6 \times 2 = 12$	$6 \times 2 = 12$
<b>3. Ability Enhancement Compulsory Course</b> <b>(AECC, 02 Papers, 04 Credits Each) = 08 Credits</b> Environment Science = 01 Paper English/Hindi/MIL = 01 Paper	$2 \times 4 = 08$	$2 \times 4 = 08$
<b>4. Skill Enhancement Courses (SEC)</b> <b>(04 Papers, 04 Credits Each) = 16 Credits</b>	$4 \times 4 = 16$	$4 \times 4 = 16$
<b>TOTAL CREDITS</b>	<b>132</b>	<b>132</b>

## PROGRAMMES

### **B.A. (Arts/Humanities/Languages) :**

#### **Language Group :-**

English, Hindi, Sanskrit

#### **Social Science / Humanities Group :-**

Economics, Political Science, Sociology, History, Geography, Public Administration, Mathematics, Music, Physical Education

#### **B.Sc. (Science) / Physical Sciences/Life Sciences Group :-**

Physics, Chemistry, Botany, Zoology, Mathematics, Computer Science

#### **B.Com. (Commerce) :**

Commerce

#### **Master Degree Programme :**

M.A. (Economics, English, Hindi & Political Science)

M.Com.

## PERMISSIBLE SUBJECT COMBINATIONS IN B.A. (ARTS/HUMANITIES/LANGUAGES)

Combination No.	Main Subject	Subject Combination Permitted (any two)
1.	Economics	Mathematics, Geography, English, Sociology, Public Administration, Political Science, History, Hindi
2.	English	Economics, Public Administration, History, Political Science, Geography, Sociology, Physical Education, Music (V&I)
3.	Geography	Economics, History, Hindi, English, Public Administration, Sanskrit, Sociology
4.	Hindi	Economics, Public Administration, History, Political Science, Geogrphy, Sociology, Physical Education
5.	History	Economics, Political Science, Geogrphy, Sociology, Physical Education, Hindi, Sanskrit, English, Music (V&I)
6.	Music (V&I)	Political Science, Sociology, Public Administration , English, History, Hindi
7.	Physical Education	Political Science, Public Administration, English, History, Hindi, Sociology
8.	Political Science	Economics, Physical Education, History, Music (V&I), Sanskrit, English, Hindi
9.	Public Administration	Economics, Geography, Sociology, Hindi, Sanskrit, English, Music(V&I), Physical Education
10.	Sanskrit	Geography, Sociology, History, Political Science, Public Administration
11.	Sociology	Economics, Public Administration, History, Geography, Music (V&I)English, Hindi, Sanskrit, Physical Education.

## PERMISSIBLE COMBINATION IN B.SC.(PHYSICAL SCIENCES/LIFE-SCIENCES)

Combination No.	Main Subject	Subject Combination Permitted (any two)
1.	Botany	Chemistry and Zoology
2.	Chemistry	Physics and Mathematics
3.	Chemistry	Botany and Zoology
4.	Computer Science & Application	Physics and Mathematics
5.	Mathematics	Physics and Chemistry
6.	Mathematics	Physics and Computer Science & Application
7.	Physics	Chemistry and Mathematics
8.	Physics	Computer Science & Application and Mathematics
9.	Zoology	Chemistry and Botany

## B.Com (Commerce)

First Year	Course No.	Course Title	Third Year	Course No.	Course Title
		Environmental Studies		BC 3.1	Any one of the following :
BC 1.2		Financial Accounting			(a) Human Resource Management
BC 1.3		Business Organization and Management			(b) Principles of Marketing
ENGL 101		101 English-1 Core English			(c) Auditing and Corporate Governance
		Language : English / Hindi / MIL		BC 3.2	Any one of the following :
BC 1.3		Business Law			(a) Fundamentals of Financial Management
BC 1.4		Business Mathematics and Statistics			(b) GST
Hindi 200		Hindi/Modern Indian Language		BC 3.3	Entrepreneurship
				BC 3.4	Principles of Micro Economics
<b>Second Year</b>				BC 3.5	Any one of the following :
BC 2.1		Company Law			(a) Corporate Tax Planning
BC 2.2		Income Tax Law and Practice			(b) Banking and Insurance
		English-II			(c) Management Accounting
BC 2.3		Computer Applications in Business			(d) Computerised Accounting System
Hind 400		Hindi		BC 3.6	Any one of the following :
BC 2.4		Corporate Accounting			(a) International Business
					(b) Office Management and Secretarial Practice
BC 2.5		Cost Accounting			(c) Fundamentals of Investment
BC 2.6		E-Commerce			(d) Consumer Protection
				BC 3.7	Personal Selling and Salesmanship
				BC 3.8	Indian Economy

## Students Course Wise Assessment and Evaluation

All Courses involve an evaluation system of students that has following two components :  
सभी पाठ्यक्रम की एक निर्धारित मूल्यांकन पद्धति है जिसके निम्न दो भाग हैं।

**(a) Continuous Comprehensive Assessment (CCA)**

Accounting for 30% of the final grade that the student gets in a course, and  
विद्यार्थियों द्वारा पाठ्यक्रम में अंतिम श्रेणी में प्राप्तांकों का 30 प्रतिशत तथा

**(b) End Semester Examination**

Accounting for the remaining 70% of the final grade that the student gets in a course.  
विद्यार्थी द्वारा चुने गए पाठ्यक्रम में अंतिम श्रेणी में शेष प्राप्तांक का 70 प्रतिशत।

**Note :** A student will have to pass both the components (i.e. CCA and ESE) separately with  
40% marks each to become eligible to be declared successful in a course.

पाठ्यक्रम को सफलतापूर्वक पूरा करने के लिए विद्यार्थियों को सी.सी.ए. एवं ई.एस.ई. दोनों ही संघटकों में 40  
प्रतिशत अंकों के साथ अलग-2 उत्तीर्ण होना अनिवार्य है।

**CCA will comprise of :**

- a. Mid - Term (मध्यावधि परीक्षा) Maximum Marks -15 (अधिकतम अंक 15)  
Mid- Term Test will be conducted by the college
- b. Seminar / Assignment (संगोष्ठी/सत्रीय कार्य) Maximum Marks -10 (अधिकतम अंक 10)
- c. Attendance Minimum requirement 75% (कक्षा उपस्थिति न्यूनतम सीमा 75 प्रतिशत)  
Maximum Marks -05 (अधिकतम अंक 5)



## SCHOLARSHIPS

A Number of scholarships are available for the eligible and deserving students. Information regarding dates, eligibility conditions and procedure for applying for these scholarships will be notified on the college notice board from time to time. The students may apply online for these scholarships.

### State Sponsored Scholarship Schemes

- 1. IRDP Scholarship Scheme:** The students who belong to IRDP families may apply for these scholarships with required documents. A sum of Rs. 1200/- per annum is provided as financial assistance.
- 2. Financial Assistance to the children of the armed Forces Personnel Killed/ disabled during the different War/ Operations:** Children of armed force personnel killed/disabled in the different wars/ operations are eligible for the assistance. Application proformas are available with district Sainik Welfare Board. A sum of Rs. 1200/- per annum is provided as financial assistance.
- 3. Indira Gandhi UtkrishtChhatravritti Yojna for post plus two students:**  
The Indira Gandhi UtkrishtChhatravritti Yojna for meritorious students for the post plus two courses shall be awarded to 150 students @ Rs. 10,000/- p.a. per students purely on the basis of the merit and without any income ceiling. The Scholarship will also be awarded to ten toppers each from the merit list of 10+2 Arts, Science and Commerce, supplied by H.P. Board of School Education Dharamshala, provided they join any academic/ professional stream. The scholarship will be renewed every year to the same number of students till they complete degree/ course.
- 4. Kalpana Chawla Chhatravritti Yojna:**  
This is a state sponsored scheme started from the year 2012-13. Under the scheme the top 2000 meritorious girl students of 10+2 of all study groups i.e. Science, Arts and Commerce streams are awarded a scholarship of Rs. 15000/- per students per annum based on passing ratio in each group as per the merit list supplied by HP Board of School Education, Dharamshala. The scholarship will be renewed till the completion of Degree/Diploma/Certificate Course provided there is no failure.

### Centrally Sponsored Scholarship Schemes

- 5. Post- Matriculation Scholarship for SC students:** For students belonging to SC category whose parents, annual income does not exceed Rs. 2,50,000/-
- 6. Post –Marric Scholarship scheme for ST students:** For students belonging to ST category whose parents,guardian income from all sources does not exceed 2,00000/-
- 7. Post- Matriculation Scholarship Scheme to OBC students:** The students belonging to OBC category are entitled for this scholarship if the annual income of their parents is up to Rs. 1,00,000/-
- 8. Maharishi Balmiki Chattarvritti Yojna:** The scholarship under this scheme is @ Rs. 9000/- per year given to the Bonafide Himachali Girls Students belonging to Balmiki Families, engaged in unclean occupation. The concerned students must apply on prescribed proforma through their head of the school/ college/ Instutution along with balmiki certificate.
- 9. Merit- Cum means Scholarship for Students belonging to the Minority Community (Centrally Sponsored Scheme):** The annual income of the parents/ guardians of the beneficiaries should not exceed Rs. 2.5 Lakhs from all source and the students should note have secured less than 55% marks or equivalent grade in the previous final examination.
- 10. Post- Matric Scholarship scheme for Students belonging to Minority (Centrally Sponsored Scheme):** The annual income of the parents/ Guardians of the beneficiaries should not exceed Rs. 2 Lakh from all sources and the students should not have secured less than 50% marks or equivalents grade in the previous final examination. The students must have passed the examination from government/ Government- Aided institutions.

- 11. Post matric Scholarship for Students with Disabilities:** This scheme is available to students with disabilities who are covered under the person with disabilities (Equal opportunity, protection of rights and full participation) Act, 1995. Scholarship under the scheme will be awarded by the Ministry of Social Justice & Empowerment, Department of Disability Affairs, Government of India. Scholarship will be paid to the students whose parents/Guardian's income from all sources does not exceed Rs. 2,50,000/- per annum.
- 12. Scholarship for Children of Mine Workers:** The scheme is sponsored by the Ministry of Labour and Employment, Government of India. Either of the Parents of the students should be a beedi worker or a mine worker (Iron Ore/ Manganese Ore/ Chrome Ore Mines, Limestone/ Dolomite or Mica or a cine worker) for six months at least, this would also include contract laborers. Total income of both the parents of the students from all sources should not exceed 10,000 p.m. including all allowance. The scholarship under this scheme is Rs. 3000/- per year.
- 13. Dr. Ambedkar Post Matric Scholarship :** This scheme is for Economically Backward Class(EBC) students belonging to General category and total income of parents/guardian shall not exceed Rs. 1.00 lakh per annum

#### Individual-Sponsored Scholarship

**Chaudhary Sher Jung Memorial Scholarship:** This Scholarship of Rs. 2000/- per students (one girl and one boy students) from each faculty of Arts, Commerce and Science is given to meritorious student coming from economically weaker families to encourage them.

#### Fee Concession

**Half Fee Concession :** One of the two or more real brother/sister studying in the lower class in the college will be eligible for 50% exemption in tuition fee.

## Code of Conduct for Students

Students should follow the rules and regulations laid down by the college administration.

1. The Himachal Pradesh Educational Institutions (Prohibition of Ragging) Act, 2009 will be followed in letter and spirit. Indulging in Ragging is a crime and strictly prohibited by an act promulgated by the Government of H.P with the maximum penalty of Rs.50000/- and imprisonment up to three years or both.
2. If any student indulges in any form Eve Teasing inside the college premises or outside, he/she will be dealt as per law.
3. Every student should be dressed up properly.
4. Every student must always carry with him/her duly completed identity card which is issued to him/her at the time of admission. He/she must produce the identity card whenever demanded by Security guard, any Teacher or Principal of the college. In case of loss of Identity Card, a duplicate I-card after a payment of Rs20/ will be issued.
5. Every student has to attend 75% of the classes of each subject/paper.75% of attendance is mandatory for appearing in the annual examination.
6. In case a student is absent in a class continuously for six consecutive days or for 10 days in a month, his /her name will be struck off from the college rolls (In all subjects). Re-admission in such cases will be allowed

within a week. For next seven days he/she has to deposit a fine of Rs.100/ for re-admission. After 15 days from the date of struck off, re-admission will be allowed with the representation of the parents, recommendation of the concerned subject teacher and a fine of Rs.1000/

7. Any student who is unable to appear in the scheduled house test can reappear for the same only on genuine grounds with prior Permission of the Principal.
8. Any other eligible student can reappear for the House Test with recommendation of the concerned course teacher and permission of the Principal. A fine of Rs100/ per paper will be charged and students can reappear within 15 days after the completion of House Exam.
9. Students should not bring outsiders into the campus without the prior permission of the authorities.
10. Sale, distribution, use and possession of banned drugs, alcohol and tobacco products are strictly prohibited and in case of violation shall be dealt with as per law.
11. Fireworks, explosives, weapons, or items of destruction are prohibited in the college campus.
12. Writing on classroom walls, desk, benches, door, toilet wall or pasting of posters on the wall are strictly banned.
13. For Intentional or deliberate damage caused to property (building, furniture, electrical wires/switches/appliances and sanitary ware etc.), the recovery cost shall be the cost of replacement/repair. It may also be reported to the Police for action as per law.
14. Any damage to lab equipment / articles shall entail fine equal to the cost of equipment.
15. Legal action will be initiated against those who destroy or cause to destroy the property of the college under existing laws including the Prevention of Damage to Public Property Act 1984.
16. Students should not create disturbance in the academic, administrative, sporting, social, cultural or other co-curricular activities of the College.
17. Any behavior falling in the category of sexual harassment at workplace should be reported to the Internal Complaints Committee of the college immediately and the matter would be dealt with as per the Law.
18. Any case of violation of law and order in the college campus will be reported to the police for initiating action against the offenders.
19. Use of Mobile Phone /internet, laptop, and tablet by students within the college campus is permitted at specified places for academic purposes only. Violation of rule will lead to fine of Rs.100/.
20. All other fines will be charged as notified by University from time to time.
21. Misconduct during examination, production of false information or documents for admission purpose and the failure to return materials issued from the college would be seriously dealt with.

22. Gathering in groups at roads, entrance, exit, pathways, corridors and in the administrative block is strictly prohibited. Students who have no class to attend during any particular period should not loiter in the corridors.
23. All vehicles should be parked in the allotted area. Wrong parking reported by the security guard will be fined Rs.100/.
24. Students can file their genuine complaints to the concerned authority and drop it in the suggestion box placed in the administrative block.
25. Students will appear in the Annual Practical Examination only on scheduled dates as notified by the University.

In general any kind of misconduct towards institute will not be tolerated and punished as per the gravity of the misconduct.

## Ragging

“Ragging includes any type of physical or mental torture inflicted by any individual or group, either by words or conduct which creates an apprehension in the mind of the person that he/she cannot pursue his/her studies free from any mental disturbance or torture created thereby. Any person who aids or abet such an action shall also be guilty of such ragging.

Ragging in and around the college/hostel campus or on roads/ approaches leading there to is strictly prohibited. If any student is found indulging in ragging, directly or indirectly, the college authorities shall be obliged under rule 22, 17 (a), (b) & (c) of HP. University to expel the guilty student (s) from the college/hostel.

रैगिंग में किसी भी व्यक्ति या समूह द्वारा शब्द या आचरण से किसी प्रकार के शारीरिक या मानसिक यातना का सामना करना पड़ता है जो व्यक्ति के दिमाग में एक भय पैदा करता है कि वह अपनी पढ़ाई को किसी मानसिक अशांति या अत्याचार के कारण पूरी नहीं कर सकता। ऐसा कोई भी व्यक्ति जो इस प्रकार के कार्यों को प्रत्यक्ष या अप्रत्यक्ष रूप में बढ़ावा देता है या संलिप्त होता है, रैगिंग का दोषी करार दिया जायेगा। महाविद्यालय परिसर में या उसके आस पास के रास्तों या सड़कों पर रैगिंग एक गम्भीर अपराध है और भारत के माननीय सर्वोच्च न्यायालय द्वारा सख्ती से पूर्णरूपेण निषिद्ध है। प्रत्यक्ष या अप्रत्यक्ष रूप से रैगिंग में संलिप्त छात्र/छात्रा को हि.प्र. विश्वविद्यालय अध्यादेश के नियम 22, 17 (ए), (बी), (सी) के तहत तुरन्त महाविद्यालय से निष्कासित कर दिया जायेगा तथा साथ ही उसे तुरन्त पुलिस को सौंप दिया जायेगा।

## Some Do's and Don'ts

### Do's

- Be regular in attending classes.
- Keep the campus clean.
- Make proper use of the dustbins.
- Show respect to the faculty.
- Show your I-Card as and when asked.
- Maintain silence inside the campus.
- Walk quietly while going to classrooms.
- Park vehicles outside the college gate.
- Approach teachers in case of any difficulty during college hours.

### Don'ts

- Don't loiter aimlessly.
- Don't play games in the campus.
- Don't talk outside the classrooms.
- Don't deface the college walls.
- Don't damage college property.
- Don't pluck flowers or damage plants.
- Don't trespass the college gate.
- Don't bring outsiders.
- Don't use mobile phones in the class.

## LIBRARY

The college has a spacious library which is well ventilated and well illuminated for readers and has more than 12000 books pertaining to various subjects. The college subscribes to various national & international journals of repute.

**Timings :** 10 am to 4 pm

### A. Rules and Regulation

Identity card and library card should be collected from the librarian as per the schedule notified by the librarian. A student must bring his/her library card to get the books issued in his/her name. Only two books are issued to a student at a time for a period of 14 days. Reference Books/Dictionaries/News Papers/Periodicals will not be issued.

If the issued books are not returned by due date, a fine at Rs. 1.00 per book per day will be charged. In case of loss of book, the student will have to replace the book with new one or pay actual price of the book plus 20% of the original price as a fine amount.

Books returned in damaged condition will entail penalty as per rules. Failure to return the book or to pay the penalty imposed will entail the same procedure for recovery as in the case of recovery of Govt. property i.e. through the police or Deputy Commissioner.

पहचान पत्र व लाइब्ररी कार्ड, पुस्तकालय अध्यक्ष द्वारा जारी समय सारिणी के अनुसार ही प्राप्त किये जाने चाहिए। प्रत्येक छात्र केवल अपने कार्ड पर ही पुस्तकें ले सकता है। एक छात्र को एक समय में केवल दो ही पुस्तकें 14 दिन की अवधि के लिए जारी की जा सकती हैं। सन्दर्भ पुस्तकें, शब्दकोष, समाचार पत्र व सामयिक पत्रिकाएं विद्यार्थियों को जारी नहीं की जायेगी। यदि जारी की गई पुस्तकों को निर्धारित तिथि में वापिस नहीं किया जाता तो इसके पश्चात प्रतिदिन प्रति पुस्तक पर एक रुपये प्रतिदिन जुर्माना लगाया जाएगा। पुस्तक के खो जाने पर विद्यार्थी को नई पुस्तक खरीद कर देनी होगी अथवा पुस्तक का वास्तविक मूल्य तथा मूल्य के साथ पुस्तक की कीमत का 20 प्रतिशत अतिरिक्त शुल्क जुर्माने के रूप में जमा करना होगा। क्षतिग्रस्त अवस्था में लौटाई गई पुस्तकों पर नियमानुसार जुर्माना लगाया जाएगा। पुस्तकों को वापिस न करना व जुर्माना अदा न करने पर छात्र पर वसूली के लिए पुलिस विभाग व जिलाधीश के माध्यम से वही नियम लागू होंगे जो सरकारी सम्पत्ति की वसूली के लिए लागू होते हैं।

### B. Loss of Library Card

In case of loss of the library card, a duplicate card can be had at Rs. 50.00

### C. No Dues Certificate & Refund of Library Security

All the issued books must be returned and library card be surrendered to the librarian before the annual examination. A No Dues Certificate to this effect must be obtained from the librarian otherwise Admit Card for Annual Exam will not be issued.

All the student can claim the refund of their library security within one year of leaving the college even if they leave the college without completing their course of study otherwise the security will stand lapsed.

वार्षिक व सत्रांत परीक्षा से पहले छात्रों को जारी की गई सभी पुस्तकों को पुस्तकालय में वापिस किया जाना अनिवार्य है। इस सन्दर्भ में छात्रों को पुस्तकालय अध्यक्ष से एक अदेय प्रमाण पत्र प्राप्त करना होगा अन्यथा छात्र को परीक्षा में बैठने के लिए परीक्षा प्रवेश पत्र जारी नहीं किया जायेगा। महाविद्यालय छोड़ने के पश्चात छात्र को एक वर्ष की अवधि के भीतर अपनी पुस्तकालय धरोहर राशि की वापसी का दावा करना होगा अन्यथा यह धरोहर राशि जब्त समझी जाएगी।

## Leave Rule

1. Students should get their leave application recommended by the teachers.
  2. Leave up to 3 days will be sanctioned by the tutors.
  3. Leave for more than three days will be sanctioned by the Principal
  4. The Students will be marked absent during the leave period and the same will not be considered for calculating the lectures attended by him/her for determining his/her eligibility to appear in the University Examination. However in case leave is properly sanctioned, neither his/her name will be struck off from the rolls, nor any absence fine will be imposed.
1. विद्यार्थी को अपनी छुट्टी की अर्जी की संस्तुति/सिफारिश सम्बन्धित अध्यापक से करवानी होगी।
  2. तीन दिन तक के अवकाश की स्वीकृति सम्बन्धित शिक्षक द्वारा दी जाएगी।
  3. तीन दिन से अधिक के अवकाश स्वीकृति केवल प्राचार्य द्वारा ही दी जाएगी।
  4. विश्वविद्यालय की वार्षिक अथवा सत्रांत परीक्षा की पात्रता को निर्धारित करने के लिए विद्यार्थियों की अवकाश अवधि को अनुपस्थिति अवधि माना जायेगा। यद्यपि उचित रूप से स्वीकृत अवकाश के सन्दर्भ में न तो विद्यार्थी का नाम काटा जाएगा तथा ना ही अवकाश अवधि का जुर्माना लगाया जाएगा।

## Re-Admission

In case a student is absent in a class continuously for six consecutive days or for 10 days in a month, his /her name will be struck off from the college rolls (In all subjects).Readmission in such cases will be allowed within a week. For next seven days he/she has to deposit a fine of Rs.100/ for readmission. After15 days from the date of struck off, readmission will be allowed with the representation of the parents, recommendation of the concerned subject teacher and a fine of Rs.1000/

यदि कोई छात्र-छात्रा एक महीने में लगातार छ दिनों तक या महीने में 10 दिनों तक कक्षा में अनुपस्थित रहता है, तो उसका नाम महाविद्यालय नामांकन से (सभी विषयों में) काट दिया जाएगा। एक सप्ताह के अंदर पुनः प्रवेश की अनुमति होगी। अगले सात दिनों के अंदर छात्र-छात्रा को 100 रु. जुर्माना देकर पुनः प्रवेश हेतु अनुमति दी जाएगी। नाम कट जाने से 15 दिन बाद पुनः प्रवेश हेतु विद्यार्थी को अपने माता-पिता की उपस्थिति में संबंधित विषय के अध्यापक/अध्यापिका की सिफारिश के साथ एक हजार रु का जुर्माना देकर ही अनुमति दी जाएगी।

## Co-Curricular and Extra-Curricular Activities.

Education is a very broad term and goes beyond the training of one's mind for acquiring textual knowledge. It is associated with other activities in order to see multi-dimensional development of overall personality of a man. The college provides opportunity to our students through many co-curricular and other activities that help them to develop into a sound body and mind. Keeping this in view we have societies like Science Society, Social Science Society, Red Ribbon Club and ECO Club etc. Students are encouraged to join these societies as per their interest. Students can approach the In-charge of these societies.

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## **National Service Scheme (NSS)**

The college has two NSS units. Enrollment in NSS is done in the beginning of the session in the month of August. Students have to apply as and when notified through notice board/college website for enrollment in NSS.

## **Rovers & Rangers**

The College has got one unit of Rovers and Rangers each. Basically it is voluntary non-political youth organization wherein students are trained to combat during natural disaster and otherwise too. It helps its members to have all round development and become perfect responsible individuals to the society, nation and the world at large.

## **Mentor Cell**

The students are encouraged to interact with their teachers regarding their problems which may be academic, non-academic or personal. Appropriate help and guidance is provided to cater the needs of students. It is also an essential and integral part of IQAC.

## **College Students Central Association (CSCA)**

The college student central association is formed every year as per the rules laid down by Himachal Pradesh University, Shimla from time to time. Presently the selection for various post of this association is done through merit i.e. indirect selection mode.

## **Parent Teacher Association (PTA)**

To encourage community participation in education, Parent Teacher Association (PTA) under section 2.33 to 2.33.7 of the HP Education Code, 2001 has been established. It is a non-political body for better co-ordination and interaction between parents and teachers for improvement of academic standards and infra-structural facilities of the college.

The election of the new executive committee of PTA General House is scheduled to be held on 13th August, 2022 at 11.00 am. This is a request from the principal and the staff that the parents are invited to attend this meeting. No separate invitation will be sent in this regard.

## **IGNOU**

IGNOU Study Centre-1133 G.C. Paonta Sahib is running various educational and vocational programmes. All IGNOU courses are recognised by the Govt. of India & by the UGC. The college students can simultaneously do any of the degree or diploma programmes from IGNOU. The additional professional courses under walk-in admission can be done throughout the year in July or January section. No migration and no age limit is required for IGNOU courses.

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## NCC

The NCC wing for girls has been introduced in the college from the session 2020-21 onwards. The aspiring girls students may contact Dr. Pooja Bhati, Officer of the Girls Unit.

## GCP Alumni Association

The Alumni Association of Government College, Paonta Sahib was formed on 7<sup>th</sup> October, 2016 and named as "GOVERNMENT COLLEGE PAONTA SAHIB ALUMNI ASSOCIATION (GCPAA) PAONTA SAHIB". GCP Alumni Association is dedicated to bringing together the alumni community on a common platform to build another channel of personal and professional support to members through 'self-help' within the community. GCP Alumni Association membership can be obtained by paying a nominal registration and membership fee. The governing body of the association comprise of the following office bearers:

1. Chief Patron: Principal of the college
2. President, Vice President, Secretary, Joint Secretary, Treasurer, Internal Auditor, Advisor are elected from amongst the alumni.

## Self-Financing Courses

Other than routine traditional faculties of Science, Humanities, and Commerce the college has thrown open other important courses including BCA and PGDCA to cater to the needs of technological fast growing society. These self-financing courses are under control of the college level Higher Education Institute Society (Regd.). Presently 50 seats (25 subsidised & 25 Non-subsidised ) are there in BCA and PGDCA each.

## Star College Scheme

Star College Scheme was initiated in 2008 by Department of Biotechnology (DBT) to nurture excellence in undergraduate science education for holistic development of colleges. So far 96 colleges have been supported throughout the country under strengthening component. The emphasis of the scheme is on improving knowledge and skills of teachers, providing access to specialized infrastructure and consumables, to improve hands on training and industrial exposure as well as individual research projects for undergraduate students.

The DBT has accorded the financial support of rupees 63 lakhs for three years to three departments viz. Botany, Chemistry and Zoology of this college after screening of the proposal and presentation before expert committee.

### Objectives of Star College Scheme :

- \* To strengthen the academic and physical infrastructure for achieving excellence in teaching and training.
- \* To enhance the quality of the learning and teaching process to stimulate original thinking through 'hands-on' exposure to experimental work and participation in summer schools.
- \* To promote networking and strengthen ties with neighboring institutions and other laboratories.
- \* To conduct specialized training programmes for faculty improvement for optimizing technical



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- capabilities.
  - \* To increase capabilities of core instrumentation resources by procuring new equipment and upgrading of existing facilities.
  - \* To provide access and exposure to students to research laboratories and industries in the country.
  - \* To help in devising standard curricular and Standard Operating Procedures (SOP's)/ kits for practicals.
  - \* To Provide better library facility to students and teachers.

## **PAHAL : The Cultural Function**

Preservation of cultural heritage gives strength to the society. The society in turn nurtures cultural programs with gusto. Keeping in view the importance of cultural function, college celebrates cultural festival in the form of a programme called PAHAL with great excitement. This forum provides a platform to students to exhibit their keenness in cultural activities like dancing, singing and various other genres. During this function students prepare cultural activities like dancing singing and various other genres.

## **Sports**

It is a by gone story that studies only bring name. Sports have taken many a strides where one can try for a name and fame. In order to encourage students, the college provides facilities for indoor games. College is housed with a very big playground where cricket, volleyball, basketball, and badminton courts are well designed. We have facilities for indoor games like carom, chess, and table tennis too. Students are encouraged to participate in any of the games and prepare for inter-college tournaments organized by Himachal Pradesh University to earn name and fame and establish oneself in sports also.

## **BHANUJA : Yearly Periodical**

In order to encourage creative abilities among the students, the college magazine Bhanuja is published annually. It consists of a number of sections and each section has one staff & one student editor. Students are asked to contribute original authored poems, articles, stories, memories, experiences and so on giving it a literary tinge. It also exhibits a panoramic summary of year long activities in the form of pictography.

## Post Graduate Courses Admission for 1st & 3rd Semester

Seats Sanctioned:	M.A. English	20	M.Com	20
	M.A. Economics	20	M.A. Hindi	20
	M.A. Political Science	30		

**Duration :** The duration of these Master Degree Courses will be of two academic years spread over in four semesters.

### Admission procedure for Post Graduate Courses:

The Entrance Tests for admission to the college affiliated to Himachal Pradesh University are being conducted by the University in centralised Entrance Test for admission in the subject concerned on the dates mention in the HPU hand book of information for the session 2022-23.

However, the student interested in admission to the college affiliated to Himachal Pradesh University will have to apply separately **through offline mode on prescribed application form** after the declaration of the Entrance test to respective college. The admission will be made strictly on the basis of marks obtained in Entrance Test.

The minimum qualifying marks in the Entrance test will be 35% to make the candidates eligible for interview/admission. In case of SC/ST candidates, the minimum qualifying marks shall be reduced until the full SC/ST quota for admission has been exhausted.

Date of Entrance Exam: (H.P.U.)	M.A. (English)	23rd May, 2022
	M.Com.	18th May, 2022
	M.A. Economics	20th May, 2022
	M.A. Hindi	19th May, 2022
	M.A. Political Science	18th May, 2022
Date of Declaration of Results o H.P.U. Entrance tests (on or before) :		18th June, 2022
Last Date for Submission of Application form along with documents in the college		5th August, 2022
Display of Merit List :		8th August, 2022
Date/Time for reporting for interview/Admission:		
M.A. (English, Economic, Hindi & Political Science), M.Com.		10th August, 2022

All the applicants should report for interview/Admission in the college.

In case, some seats remain vacant or fall vacant subsequently, the same will be filled after calling the candidates in order of merit, only out of the list of the candidates who have been interviewed earlier and were eligible (having passed the qulifying examination on the date of interview).

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Fee Deposit	on or before 16th August, 2022
Last date of admission against the vacant.vacated seats (If any)	:20th August, 2022
Regular Teaching will start from	:22nd August, 2022

**Eligibility :**

The minimum eligibility for admission for postgraduates courses will be 20-24 credits in undergraduate degree course in the concerned subject.

**Age Limit :**

The upper age limit for post graduate courses in 26 years for boys and 28 years for girls and 29 years in case of SC/ST candidates (both for boys and girls) as on 1st July of the concerned year. Himachal Pradesh University has adopted the age relaxation upto a maximum of 5 years to persons with disabilities in admission to various courses vide UGC letter no. vol-IV Dated 14th September, 2006.

**Reservation :**

Reservation for various categories will be provided as per University Rules.

## Consolidated Fee Structure for B.A., B.Sc., B.Com., M.A., M.Com for the year : 2022-23

Class	First Year			Second Year			Third Year		
	Himachali Girls	Non Himachali Girls	Boys	Himachali Girls	Non Himachali Girls	Boys	Himachali Girls	Non Himachali Girls	Boys
B.A.	1369	1969	1969	1029	1629	1629	1029	1629	1629
PTA	500	500	500	500	500	500	500	500	500
<b>Total</b>	<b>1869</b>	<b>2469</b>	<b>2469</b>	<b>1529</b>	<b>2129</b>	<b>2129</b>	<b>1529</b>	<b>2129</b>	<b>2129</b>
B.Sc. (Physical Science) & B.Sc. (Computer Science)	1849	2449	2449	1509	2109	2109	1509	2109	2109
PTA	500	500	500	500	500	500	500	500	500
<b>Total</b>	<b>2349</b>	<b>2949</b>	<b>2949</b>	<b>2009</b>	<b>2609</b>	<b>2609</b>	<b>2009</b>	<b>2609</b>	<b>2609</b>
B.Sc. (Life Science)	2089	2689	2689	1749	2349	2349	1749	2349	2349
PTA	500	500	500	500	500	500	500	500	500
<b>Total</b>	<b>2589</b>	<b>3189</b>	<b>3189</b>	<b>2249</b>	<b>2849</b>	<b>2849</b>	<b>2249</b>	<b>2849</b>	<b>2849</b>
B.Com.	1549	2149	2149	1569	2169	2169	1029	1629	1629
PTA	500	500	500	500	500	500	500	500	500
<b>Total</b>	<b>2049</b>	<b>2649</b>	<b>2649</b>	<b>2069</b>	<b>2669</b>	<b>2669</b>	<b>1529</b>	<b>2129</b>	<b>2129</b>
M.A.	969	1569	1569	969	1569				
PTA	250	250	250	250	250				
<b>Total</b>	<b>1219</b>	<b>1819</b>	<b>1819</b>	<b>1219</b>	<b>1819</b>				
M.Com.	969	1569	1569	969	1569				
PTA	250	250	250	250	250				
<b>Total</b>	<b>1219</b>	<b>1819</b>	<b>1819</b>	<b>1219</b>	<b>1819</b>				

**Note :-** Rs. 180/- will be charged extra for practical subject if any (viz. Geography, Phy.Edu., Music (I&V) etc.

## HEAD-WISE STRUCTURE OF FEE AND FUNDS

Sr. No.	Government Account Fees	Amount (In Rs.)
	<b>Annual Charges</b>	
a.	Admission Fee	25
b.	Re-admission fee first time	100
c.	Re-admission fee second time	200
d.	Late admission fee	10
e.	Tuition fee	600
f.	Migration fee (Other than HP Board)	200
g.	Himachal University charges	As decided by HPU from time to time
	<b>College Annual Charges (Refundable)</b>	
1.	Library security	100
	<b>College Annual Charges (Non-Refundable)</b>	
2.	House examination fund	80
3.	Health fund	6
4.	Campus development, beautification & up-keep fund	10
5.	Book replacement fund	25
6.	Furniture repair/ replacement fund	10
7.	Identity card	10
8.	Duplicate identity card	20
9.	Magazine fund	50
10.	N.C.C. fund	5
11.	Student aid fund	2
12.	Cultural activity fund	20
13.	Computer & internet facility	20
	<b>Annual Charges</b>	
14.	Amalgamated fund	300
15.	Sport fund /fee	240
16.	Building fund	120
17.	Botany	240
18.	Chemistry	240
19.	Geography	180
20.	Physics	240
21.	Zoology	240
22.	Music/ any other practical subject	180
23.	Rovers and rangers fund	60
24.	Computer practical (Commerce and Math students)	180
	<b>Absence and Other Fines</b>	
25.	Absence fine (per period)	1
26.	Absence fine (per practical)	3
27.	Absence from house test (per paper)	100
28.	Late return of library books	1
29.	University Development Fund	250(Gen.)& 100(IRDP/BPL)
30.	PTA Fund	500

**Note:**

- ☞ The fee structure is subject to changes as notified by the H.P. University from time to time.
- ☞ Concession in fee is allowed as per the rules applicable.

## Admission Procedure

**Furnishing of false information or suppression of any material fact(s) in the Online Application form(s) would render immediate disqualification of the Applicant(s).**

**Important Instructions regarding filling up of online application(s) form(s):**

1. Applicant(s) are required to apply online through college official website i.e. [www.gcp.ac.in](http://www.gcp.ac.in). No other means/modes of application are acceptable.
2. Applicant(s) must have a valid Email ID and Mobile Number before registering and creating login credentials.
3. Applicant(s) must verify the email before logging in. It is a onetime process.
4. Verification mail may reflect in inbox or spam folder of the email account holder.
5. After creating login credentials, applicant(s) need to login with these credentials. He/she will be redirected to dashboard page, from where he/she can apply for the relevant course.
6. Applicant(s) need to click on '[Click Here to Apply](#)' link, to apply for the Course.
7. Applicant(s) should carefully fill all the information asked in the Form and then SAVE it.
8. The Applicant(s) is required to upload at the appropriate weblinks provided for that purpose:
  - Matriculation or Date of Birth Certificate, in support of his date of birth/proof of age.
  - 10+2 marksheet for merit generation.
  - Character certificate (issued by the competent authority)
  - Migration certificate (for students belonging to boards other than HP)
  - The category certificates for claiming reservation, fees relaxation, age relaxation etc. against their respective category, they do belong to.
  - Size of documents should not exceed 1 MB.
9. The Applicant(s) is also required to upload his/her recent photograph image.
  - Size of the photograph (passport size) should not exceed 50 KB. (Ht. X Wd. = 4.5 X 3.5 cm)
10. Only the applications of applicants who fulfill all the requisite eligibility criteria will be accepted by the system.
11. Applicant(s) will not be allowed to edit their application form after its final submission.
12. Pay registration fee online.
13. The application form will be verified by the admission committee.
  - i) If approved then pay admission fees online.
  - ii) If conditionally approved, then make requisite corrections by editing the form and resubmit it. Then pay admission fee after approval by college authorities.
  - iii) If eligibility conditions are not fulfilled, then form will be rejected.

### Fees structure and Mode of Payment

The fees of all type prescribed for the Applicant(s) are mentioned in prospectus.

**However, the Applicant(s) are required to follow below mentioned procedure to pay the fees:-**

After submitting application, 'Pay registration fee' link will be visible in the second grid of dashboard page.

Applicant(s) will be able to see applications submitted by them in the application status grid with fees payment (registration fees) status. 'Pay registration fee' link will be available there only for those applicants for which the prospectus fees is not paid.

Only one option will be available after clicking on Pay Now link for Registration.

Online Payment - Applicant(s) can pay using Net banking , UPI (Google Pay, PhonePe, Paytm, Bhim etc) for Online Payment to the college.

No payment will be accepted after the last date of submission of application form as mentioned in notification. The candidature of such Applicant(s) shall be liable to be rejected straightway without further communication.

**General Instructions:-**

- Before filling up the online application form, the Applicant(s) are advised to read carefully the Notification/Advertisement for the courses (s)/Exam(s) and also ensure that he/she is eligible as per the criteria as prescribed in the Advertisement Notice.
- The application received through any other mode (offline etc.) will not be accepted and summarily rejected.
- Online Application process must be completed (including Form Filling and Submit Prospectus Fee) before last date fixed for submission of online form as mentioned in the Notification/Advertisement, after which the weblink will automatically be disabled and no subsequent correspondence will be entertained in that respect.
- The Applicant(s) applying for the admission should ensure that they fulfill all eligibility criteria as prescribed for admission. Their admission at all stages will be purely provisional subject to satisfying the prescribed eligibility conditions.
- College takes up verification of eligibility conditions with reference to original documents at subsequent stages of admission process.
- The list of selected Applicant(s) will be drawn in the order of their merit.

**Checklist for Admission to 1st year**

1. Application Form
2. Matric Certificate (2 copies)
3. +2 Certificate (2 copies)
4. 2 Passport Size Photographs of student
5. Original Character Certificate issued by the school
6. If +2 is passed as a private candidate, in that case character certificate may be obtained from a gazetted officer/Panchayat Pradhan/Municipal Councillor.
7. In case of opting for category benefit, SC/ST/OBC/Physically Disabled the certificate from a competent authority must be enclosed.
8. Self-Declaration for gap year (s).

9. Bonafide Himachali Certificate must be attached by girl students to avail Tuition Fee concession.
10. Copy of Adhaar Card
11. Those who have passed their eligibility exam from a Board/University other than Himachal Pradesh must submit original migration certificate.

### **Checklist for Admission to 2nd year and 3rd year.**

1. Application Form
2. 2 Passport size Photographs of student
3. Bonafide Himachali Certificate must be attached by girl students to avail Tuition Fee concession.
4. Matric Certificate (1 copy)
5. +2 Certificate, 1 Copy 1st year Result Card, 1 Copy 2nd year Result Card.
6. Copy of Adhaar Card
7. Photocopy of the admit card of the last examination appeared (1st year or 2nd year ) consisting of No Dues Certificate duly certified by the concerned departments and counter-signed by the Principal/authorised Faculty Deans.
8. In case of opting for category benefit, SC/ST/OBC/Physically Disabled the certificate from a competent authority must be enclosed.

### **Checklist for Admission to M.A. and M.Com.**

1. Application Form
2. 2 Passport size Photographs of student
3. Bonafide Himachali Certificate must be attached by girl students to avail Tuition Fee concession.
4. Matric Certificate (1 copy)
5. +2 Certificate (1 copy)
6. Graduation Certificate / Grade cards
7. HPU PG Entrance Exam Result Card
8. Copy of Aadhaar Card
9. In case of opting for category benefit, SC/ST/OBC/Physically Disabled the certificate from a competent authority must be enclosed.

**NOTE :- \*All original certificate must be produced at the time of admission.**





